Hagar Township S/D #6
Annual FERPA Directory Information Notice

Under the Family Educational Rights and Privacy Act (FERPA), schools may disclose certain information about students without prior written consent. This information is known as **"directory information."**

What is Directory Information?

Directory information is student information that is generally not considered harmful or an invasion of privacy if released.

Hagar Township S/D #6 has designated the following as directory information:

- Student name
- Address
- Telephone number
- Email address
- Photograph
- Date and place of birth
- Grade level
- Dates of attendance
- Participation in school activities and sports
- Honors and awards received

How Directory Information May Be Used

Directory information may be released for purposes such as:

- School publications (yearbooks, newsletters, honor rolls)
- Athletic programs and event rosters

- Graduation programs
- Media releases
- District website or social media

Your Right to Opt Out

Parents/guardians (or eligible students age 18 or older) have the right to **refuse the release of directory information**.

If you do not want your child's directory information disclosed, you must submit a written request to the school office by:

Deadline: August 1st of the school year

Requests should include:

- Student name
- School name
- A statement clearly indicating that you do not want directory information released
- Parent/guardian signature

Important Considerations

- Opting out means your child's name and information will not appear in publications such as yearbooks, honor rolls, or programs.
- The school will honor all opt-out requests in accordance with FERPA.

Contact Information

If you have questions about this notice or your rights, please contact:

Principal

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